

Bylaws of the 49th LD Democratic Central Committee

PREAMBLE

We Democrats of the 49th Legislative District of the State of Washington, to promote the common good of the residents of this district, establish these bylaws for the conduct of the business of our organization in accordance with *The Charter of the Democratic Party of the State of Washington*.

Article 1: NAME

The name of the organization shall be the 49th LD Democratic Central Committee.

Article 2: PURPOSE

The purpose of the organization is to elect Democratic candidates by organizing and increasing political participation among Democrats in the 49th Legislative District.

Article 3: MEETINGS

3.1 The biennial reorganizational meeting shall be held in accordance with the *Revised Code of Washington State 29A.80.030* and *The Charter of the Democratic Party of the State of Washington*.

3.1 a. The retiring, authorized officers shall notify the time and place of the election meeting to the 49th LD Democratic Central Committee Precinct Committee Officers and members.

3.1 b. The meeting shall be held at a time and place easily accessible within the district. The organizational meeting shall elect officers who will constitute the executive committee.

3.2 Regular meetings shall be held at least every other month but may be held more frequently at times and places set by the executive committee, with proper notice to the members by postal mail or electronic media at least five days in advance of the meeting.

3.3 A quorum to conduct a meeting shall consist of persons present and eligible to vote.

Article 4: MEMBERSHIP

4.1 The 49th LD Democratic Central Committee membership shall include:

4.1 a. All elected, appointed and acting Democratic Precinct Committee Officers.

4.1 b. Any other registered voter in the 49th Legislative District may become a member upon payment of annual dues of \$20 or by receiving a waiver from the treasurer.

4.1 c. State statute provisions restrict voting on reorganization to elected and certified Precinct Committee Officers.

4.1 d. Only elected Precinct Committee Officers may vote to fill an unexpired term of an elected Democratic official.

4.2 Voting by proxy shall be permitted in accordance with the following rules:

4.2 a. All proxies must be in writing, signed by the member. They may be specific or general, instructed or uninstructed, and non-transferable, as specified by the maker. In the absence of specification, a proxy shall be deemed to be general, uninstructed and non-transferable.

4.2 b. No person shall hold more than one proxy.

4.2 c. In order to vote a proxy, the holder must register the proxy with the secretary of the 49th LD Democratic Central Committee before a vote is taken. Only the individual currently registered with the Secretary may vote the proxy.

4.2 d. The holder of a proxy must reside in the 49th Legislative District Precinct in which the member giving the proxy resides.

Article 5: **OFFICERS/EXECUTIVE COMMITTEE**

5.1 The elected officers of the executive committee are: **Chair, Vice Chair** (who shall be the opposite sex of the chair), **State Committeeman, State Committeewoman, Secretary and Treasurer.**

5.1 a. The **Chair** may appoint as many as two additional executive members at large from among the membership of the organization.

5.1 b. The **Executive Committee** shall meet to formulate policy proposals for consideration by the membership, to plan and organize other activities, and to authorize expenditures.

5.1 c. The **Chair** shall preside over the meetings of the organization, serve as its chief executive officer, represent the organization as its authorized spokesperson, serve as an ex-officio member of any committee, and appoint members of committees.

5.2 The **Vice Chair** shall assume those responsibilities delegated by the chair and will preside at meetings in the absence of the chair.

5.2 a. The **Vice Chair** shall develop and maintain member policies and committee descriptions.

5.2 b. The **Vice Chair** shall perform other responsibilities, as the Chair or the Executive Committee may from time to time delegate.

5.3 The **Secretary** shall keep the minutes and attendance at all meetings and shall maintain membership lists, bylaws, charter, and convention rules.

5.3 a. The **Secretary** shall make such materials available to members upon request of other officers or upon petition by five or more members.

5.3 b. The **Secretary** shall notify the membership of organizational meetings, regular meetings, special meetings, political nominations and other business of the organization.

5.3 c. The **Secretary** shall provide an electronic draft of the regular 49th LD Democratic Central Committee minutes ten days prior of the next scheduled meeting.

5.4 The **Treasurer** shall maintain complete and accurate records of receipts and expenditures of the organization in compliance with laws and rules of the Washington State Public Disclosure Commission if applicable.

5.4 a. The **Treasurer** shall receive all funds coming to the organization and deposit them in a financial institution approved by the executive committee.

5.4 b. All disbursements over \$250.00 will be by checks drawn upon that account and signed by the **Treasurer** and either by the **Chair** or one other **Executive Officer**.

5.4 c. The **Treasurer** will report the financial status at any regular meeting and report annually the finances of the organization for the prior year in March of each year.

5.4 d. The **Chair** shall appoint a financial review committee at the end of each biennium or upon the resignation of the treasurer.

5.4 e. The **Treasurer** and the finance committee shall prepare a budget for the fiscal year beginning the first of January and submit it for approval by the organization.

5.5 The **State Committeeman and State Committeewoman** shall represent the interests of the organization at Washington State Democratic Central Committee meetings and shall report state party activity back to the organization.

Article 6: **REMOVAL OF OFFICERS**

Any officer may be removed upon two-thirds vote of the elected Precinct Committee Officers of the 49th LD Democratic Central Committee, in accordance with *Roberts Rules of Order Newly Revised Edition*. The members and the officer whose removal is sought, must be given at least fifteen (15) days prior notice of the meeting and the grounds for removal.

Article 7: **COMMITTEES**

7.1 The chair may appoint committees as needed and appropriate.

7.2 Committee recommendations shall be submitted to the membership for approval.

7.3 Any Committee may adopt rules of procedure for the conduct of its affairs based on *Robert's Rules of Order Newly Revised Edition*.

Article 8: **AMENDMENTS**

These bylaws may be amended by a two-thirds majority vote of the members at a regular meeting after specific due and proper notice of the change being suggested.

Article 9: **ORDER**

Robert's Rules of Order Newly Revised Edition or the most current available version shall govern the conduct of the organization's meetings where they are not in conflict with these bylaws, *The Charter of the Democratic Party of Washington State*, or the *Revised Code of Washington State*.

(These bylaws were presented to the organization for first consideration at the regular meeting on September 9, 2018 and presented for final passage from the Bylaws Committee on October 13, 2018.)